

**MINUTES OF OPA-SPLASH COMMITTEE MEETING 17TH OCTOBER 2017**

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| **Present** | Lorraine Sutton (LS) – Clinical Support  Phil Coverdale (PC) – Treasurer  Pam Bonshor (PB) – Secretary  Graham Moss (GM) |  |
| **Apologies** | Gill Millett (GM) |  |

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| **Item**  **(a)** | **Discussion**  **(b)** | **Action with**  **(c)** |
| 1. Previous Minutes | Quiet Room  The room has started being used but we are still waiting for furniture. There is no date set for the opening although it is expected to be Mid – November. A diary system will be in operation for bookings. | LS  PC |
| 2. Newsletter | Pam is to produce the newsletter which is to include a section on the Quiet Room opening. Newsletter is to be sent to Phil W/C 13th November. | PB  PC |
| 3. Feedback | Feedback from previous group meeting was positive - in particular members enjoyed the presentations by Lorraine on Pain Management and Briony on Dumping Syndrome. Ideas for future meetings included reflux, fitness & pre op, and post op longer term conditions. |  |
| 4. Ideas for future meetings | The possibility of a day outing for the June 2018 was discussed instead of the normal group meeting – this idea will be put to members during the next group meeting to gauge interest. Lorraine would also like to produce questionnaires asking members to comment on their complications following surgery at the various stages (3months, 6months, 12months+). | All |
| 5. OPA-SPLASH in Clinic | Cover is needed for 10th Nov, 17th Nov and 24th Nov – it was agreed Graham and Gill would cover these between them. | GM  GM |
| 6. Future Group Meetings | 2018 group meeting dates are confirmed as:  Saturday 10th March  Saturday 9th June  Saturday 8th September  Saturday 1st December | All |
| 7. Agenda for next group meeting (23rd September 2017) | The Agenda for the next group meeting to be held on 23rd September 2017 was decided as follows:  1. 10:00 – 10:05 Welcome (Lorraine)  2. 10:05 – 10:40 Surgeons Q&A  3. 10:40 – 11:10 Coffee & Chat with minced pies & mulled wine  4. 11:10 – 11:40 Christmas Quiz  5. 11:40 – 12:00 Update, Raffle & Farewell  Pam to produce agenda on PowerPoint  Phil to print copies for distribution on the day | All |
| 8. Date of next committee meeting | The date of the next committee meeting is Tuesday 6th February 2018 @ 2pm – Macmillan Centre. | ALL |